



Name: _____

Information Systems Technician (GIS)
Supplemental Questionnaire

As stated in the announcement for this position, a completed Supplemental Questionnaire must be submitted with your application for employment in order to be considered in the selection process. The questionnaire provides you an opportunity to present your qualifications for Information Systems Technician (Geographic Information Systems). Please answer each question as accurately and thoroughly as possible. Your responses to these questions will determine whether you are among the most qualified of the applicants that will continue in the selection process. Incomplete questionnaires will not be considered.

Application Deadline: Original, completed, Applications and Supplemental Questionnaires must be submitted to the Human Resources Division. Although a resume may be submitted, it will not be accepted as a substitute for any of the required application documents. Postmarks are not accepted. Applications will be accepted until a sufficient applicant pool is received and/or the position is filled.

Please attach your answers to this questionnaire on a separate sheet(s) of paper, with your name and the title of the position you are applying for at the top of each sheet. Your answers should be concise, complete and clear. Limit your answers to 1/2 page per question and number the answers to correspond with the questions.

Be specific as to how many years of experience you possess, your role and where the experience was gained, being sure to highlight experience in a municipal or other governmental setting.

1. Please list any GIS coursework or specialized training/certification you have completed. List the institutions(s) attended and course titles which you have successfully completed.
2. Describe your GIS experience. Include employer name(s), dates, your position title(s), and primary duties.
3. What tools and techniques does ESRI offer for reducing unnecessary data duplication in an organization, i.e. users making multiple copies of data files?
4. What are the benefits and risks of creating a layer from a set of selected features in ESRI's ArcMap, then saving it to disk as an LYR file?

Please sign the following certification:

I certify that all statements made in response to this supplemental questionnaire are true, and I agree and understand that misstatements or omissions of material fact may forfeit my rights to employment with the City of Brentwood.

Signature

Date